

**St. Mary's County Emergency Services Board**  
**Wednesday, February 13, 2019**

**1. CALL TO ORDER**

Meeting called to order at 1900

**2. ROLL CALL**

**Members present**

Rocky Woodburn, SMC Ambulance & Rescue Vice President (Proxy Voter)  
Shawn Davidson, Emergency Medical Services Chief & Secretary of ESB  
JA Nelson, President of Fireboard Association  
Stephen Walker, Director of Emergency Services  
James "Mock" Mattingly III, Chair of ESB  
Steve Facini, Vice-Chair of ESB  
Gary Bell, County Fire Chief  
Dan Geary, Jurisdictional Medical Director

**3. PRESENTATION**

**A. Review & Approve Minutes**

I move to approve the minutes of the January 25, 2019 meeting as presented.

Motion by JA Nelson, second by Rocky Woodburn

Final Resolution: Motion Carries

Yea: Rocky Woodburn, Shawn Davidson, JA Nelson, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

**B. Overview of the Department of Emergency Services FY20 Budget Request**

Steve Walker gave an overview on the Departments FY20 Budget Request handed in to Finance in January 2019.

**C. Hazmat Unit Replacement**

I move to make a recommendation on moving forward with supporting the Company 18 Hazardous Materials Response teams request for help from the Emergency Services Board in pursuing funds to update their apparatus in the amount of \$65,000.

Motion by Gary Bell, second by Rocky Woodburn

Final Resolution: Motion Carries

Yea: Rocky Woodburn, Shawn Davidson, JA Nelson, James Mattingly, Steve Facini, Gary Bell  
Abstains: Stephen Walker

#### **4. COMMITTEE REPORTS**

##### **A. ALS Steering Committee Report**

The subcommittee meeting was canceled due to illness - no report at this time.

#### **5. OLD BUSINESS**

##### **A. Harris Radio Systems**

Steve Walker gave an update on the Harris Radio and the testing that occurred today at the Hollywood site. J.A. Nelson, Ricky Brady and Capt. David Yingling were in attendance. The test was replicating the failure that happened during the air show. The Harris Representatives in attendance of the ESB meeting were; Jim McGee, Area Sales Manager, Bob Lockhart, Regional Service Manager and Mike Axford, Director, Customer Technical Support Services. They reported that the testing on Feb 13, 2019 was a success.

##### **B. 508 Amoss Funds**

Jeannette Cudmore gave a brief summary on the 508 funds.

##### **C. Loan Request Discussion**

I move to make a recommendation on moving forward with the Ridge Volunteer Rescue Squad loan request as discussed in this meeting.

Motion by Shawn Davidson, second by Stephen Walker.

Final Resolution: Motion Carries

Yea: Rocky Woodburn, Shawn Davidson, JA Nelson, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

##### **D. Discussion on Rules for the Revolving Loan Fund and Tax Increases**

There was discussion on working with the Finance Dept. with the preparation of the revolving loan process and timelines with Jeannette Cudmore, CFO.

#### **6. NEW BUSINESS**

##### **A. Meeting Calendar for 2019**

I move to approve the 2019 meeting schedule as presented.

Motion by Shawn Davidson, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Rocky Woodburn, Shawn Davidson, JA Nelson, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

## **B. 2018 Annual Report**

I move to approve the 2018 Annual Report for the Emergency Services Board as written.

Motion by JA Nelson, second by Shawn Davidson

Final Resolution: Motion Carries

Yea: Rocky Woodburn, Shawn Davidson, JA Nelson, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

## **C. Sub-Committees**

Paula Turner submitted a subcommittee report on the LOSAP sub-committee. On January 24, 2019, the county LOSAP audits were conducted. On February 8, 2019, the Eligibility Lists for all St. Mary's County ALS, Fire and EMS companies were submitted to St. Mary's County HR to be forwarded to the County Commissioners for approval. 855 volunteers earned LOSAP eligibility in 2018. Eligibility paperwork was submitted for 13 volunteers to start collecting LOSAP benefits in 2019.

Shawn gave a report on participants that have expressed interest on participating in these sub-committees

No motions made at this time.

## **7. PUBLIC COMMENTS**

There were no public comments in this meeting.

## **8. ADJOURN**

### **A. Motion to Adjourn**

I move to adjourn the meeting at 2147

Motion by James Mattingly, second by Gary Bell.

Final Resolution: Motion Carries

Yea: Rocky Woodburn, Shawn Davidson, JA Nelson, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

Mary Ann Gardiner, Recorder

Minutes approved by the Emergency Service Board on April 10, 2019